**CUTSDEAN PARISH COUNCIL ANNUAL MEETING**

[www.cutsdeanparishcouncil.co.uk](http://www.cutsdeanparishcouncil.co.uk)

**Clerk to the Council: Claire Butler, West Barn Farm, Cutsdean, Cheltenham, GL54 5RX**

Email: claireloubutler@outlook.com

**MINUTES OF MEETING**

**West Barn Farm, Cutsdean, Cheltenham, Gloucestershire, GL54 5RX – 21st April 2021 at 6pm**

1. Present at this meeting – Cllr Butler, Cllr Beetson, Cllr Smith, Cllr Clarke
2. Apologies - Cllr Wright.
3. Declarations – none to record.
4. Minutes of the December 2020 approved by all present.
5. Report from Cllr Moor – Cllr Moor has now retired. We will await to see who his replacement is and whether they will continue to attend Parish Council meetings as Cllr Moor did. Clerk to contact Cllr Moor to see what the procedure will be.
6. Report from Clerk:
	1. GAPTC membership – Clerk proposed that the PC renew their membership with the GAPTC for another year – all Cllrs agreed.
	2. Defibrillator grant – No response from the Heartbeat Trust – Clerk has received correspondence from another company – this is to be investigated further.
	3. Audit – Clerk proposed that the annual audit is undertaken by the GAPTC again this year – all Cllrs agreed.
7. Matters arising not covered hereunder.
	1. Parking proposal – Nothing new to report here.
	2. Church – hopefully, the church will be reopened soon. Clerk to ask if it is possible to use it for the annual meeting
	3. Snowshill Road – nothing new to note currently.
8. To receive a financial report, authorise payments.
	1. Financial statement – circulated and agreed by all. Signed by Cllr Butler
	2. The following payments were agreed:
		1. GAPTC Membership - £35
		2. PATA Payroll - £20.45
		3. Clerks wages & HMRC - £400
9. Public adjournment – no members of the public present.
10. Planning – Nothing new to note currently.
11. Correspondence – nothing to note currently.
12. AOB – Trafalgar Works – still no confirmation as to why the stretch of road up to Trafalgar crossroads is not on the schedule to be resurfaced.
13. Date of next meeting Tuesday 18th May 2021 - TBC

Meeting closed at 7.15pm

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By email: Denny Beetson, Ted Smith, Matthew Butler, Chris Clarke, Nigel Moor,David Wright

30